

SUMMERLAND PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

School Directory

Ministry Number:	6937
Principal:	Barb Dysart, Blair Giles
School Address:	Summerland Drive, Henderson, Auckland
School Postal Address:	62 Summerland Drive, Henderson, Auckland 0612
School Phone:	09 836 7460
School Email:	office@summerland.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/Expires
Charlie Tevaga	Board Chair	Elected	Sep-22
Barb Dysart	Co-Principal	Appointed	Current
Blair Giles	Co-Principal	Appointed	Current
Adrienne Kinder	Staff Rep	Elected	Sep-22
Ihapera (Pera) Adams	Parent Rep	Co-opted	Sep-22
Tekweni Chataira	Parent Rep	Elected	Sep-22
Tanya Prague	Parent Rep	Elected	Sep-22
Jon Sim	Parent Rep	Elected	Sep-22
Steven Khov	Parent Rep	Elected	Sep-22
Dez Madeira	Parent Rep	Elected	Sep-22

Service Provider:

Leading Edge Services (2017) Ltd, PO Box 20496, Glen Eden, Auckland

SUMMERLAND PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2021

Index

Page	Statement
-------------	------------------

	Financial Statements
--	-----------------------------

<u>1</u>	Statement of Responsibility
<u>2</u>	Statement of Comprehensive Revenue and Expense
<u>3</u>	Statement of Changes in Net Assets/Equity
<u>4</u>	Statement of Financial Position
<u>5</u>	Statement of Cash Flows
<u>6 - 18</u>	Notes to the Financial Statements

	Other Information
--	--------------------------

	Analysis of Variance
--	----------------------

	Kiwisport
--	-----------

Summerland Primary School

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Charlie Teyaga

Full Name of Presiding Member

Barbara Dysart

Full Name of Principal

[Signature]

Signature of Presiding Member

[Signature]

Signature of Principal

31 May 2022

Date:

31/05/2022

Date:

Summerland Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	5,646,554	5,575,357	5,745,088
Locally Raised Funds	3	104,008	110,140	176,882
Interest Income		6,622	2,500	10,639
International Students	4	7,668	10,800	18,881
		<u>5,764,852</u>	<u>5,698,797</u>	<u>5,951,490</u>
Expenses				
Locally Raised Funds	3	27,931	36,240	79,514
International Students	4	456	-	1,285
Learning Resources	5	3,892,732	3,782,696	3,779,989
Administration	6	281,647	294,117	273,263
Finance		6,072	4,400	6,243
Property	7	1,173,617	1,526,891	1,528,294
Depreciation	12	207,068	207,000	210,045
Loss on Disposal of Property, Plant and Equipment		3,377	-	7,976
		<u>5,592,900</u>	<u>5,851,344</u>	<u>5,886,609</u>
Net Surplus / (Deficit) for the year		171,952	(152,547)	64,881
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>171,952</u>	<u>(152,547)</u>	<u>64,881</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Summerland Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity at 1 January		1,579,912	1,579,909	1,505,664
Total comprehensive revenue and expense for the year		171,952	(152,547)	64,881
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	9,367
Equity at 31 December		1,751,864	1,427,362	1,579,912
Retained Earnings		1,751,864	1,427,362	1,579,912
Equity at 31 December		1,751,864	1,427,362	1,579,912

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Summerland Primary School

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	8	584,878	897,580	456,978
Accounts Receivable	9	277,223	258,058	258,058
GST Receivable		8,126	12,410	12,410
Prepayments		7,973	15,243	15,243
Inventories	10	1,993	5,724	5,724
Investments	11	486,700	-	475,965
		1,366,893	1,189,015	1,224,378
Current Liabilities				
Accounts Payable	13	308,598	346,306	346,305
Revenue Received in Advance	14	-	10,015	10,015
Provision for Cyclical Maintenance	15	34,966	24,053	24,053
Finance Lease Liability	16	32,674	34,662	34,662
Funds held for Capital Works Projects	17	56,066	208,847	208,847
Funds held on behalf of Kiwi Park Cluster	18	23,492	-	-
		455,796	623,883	623,882
Working Capital Surplus/(Deficit)		911,097	565,132	600,496
Non-current Assets				
Property, Plant and Equipment	12	993,906	1,012,813	1,019,928
Work in Progress		-	-	110,071
		993,906	1,012,813	1,129,999
Non-current Liabilities				
Provision for Cyclical Maintenance	15	129,530	119,861	119,861
Finance Lease Liability	16	23,609	30,722	30,722
		153,139	150,583	150,583
Net Assets		1,751,864	1,427,362	1,579,912
Equity		1,751,864	1,427,362	1,579,912

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Summerland Primary School

Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash flows from Operating Activities				
Government Grants		1,409,560	1,526,945	1,366,344
Locally Raised Funds		93,993	78,205	130,931
International Students		7,668	(2,033)	6,048
Goods and Services Tax (net)		4,284	21,188	21,218
Payments to Employees		(771,483)	(704,971)	(838,464)
Payments to Suppliers		(392,705)	(478,157)	(394,505)
Interest Paid		(6,072)	(4,400)	(6,243)
Interest Received		6,132	5,539	12,585
Net cash from/(to) Operating Activities		351,377	442,316	297,914
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(81,482)	(217,800)	(54,948)
Purchase of Investments		(10,735)	-	(55,494)
Proceeds from Sale of Investments		-	420,471	-
Net cash from/(to) Investing Activities		(92,217)	202,671	(110,442)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	9,367
Finance Lease Payments		(1,971)	-	(43,566)
Painting contract payments		-	-	(698)
Funds Administered on Behalf of Third Parties		(129,289)	208,098	208,098
Net cash from/(to) Financing Activities		(131,260)	208,098	173,201
Net increase/(decrease) in cash and cash equivalents		127,900	853,085	360,673
Cash and cash equivalents at the beginning of the year	8	456,978	44,495	96,305
Cash and cash equivalents at the end of the year	8	584,878	897,580	456,978

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Summerland Primary School

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Summerland Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	40 years
Furniture and equipment	10 years
Information and communication technology	4 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from [international and grants received] where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

5. Learning Resources

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Curricular	76,632	139,591	66,455
Equipment Repairs	5,798	12,000	6,206
Library Resources	1,595	4,660	2,743
Employee Benefits - Salaries	3,781,205	3,588,045	3,674,618
Staff Development	27,502	38,400	29,967
	<u>3,892,732</u>	<u>3,782,696</u>	<u>3,779,989</u>

6. Administration

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Audit Fee	8,150	6,620	6,450
Board Fees	4,155	6,250	3,420
Board Expenses	2,234	8,045	4,043
Communication	8,341	7,800	7,014
Consumables	34,905	36,500	28,365
Operating Lease	107	-	55
Other	14,226	16,332	14,233
Employee Benefits - Salaries	185,036	186,198	186,387
Insurance	6,360	6,372	6,296
Service Providers, Contractors and Consultancy	18,133	20,000	17,000
	<u>281,647</u>	<u>294,117</u>	<u>273,263</u>

7. Property

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	41,253	38,100	60,311
Cyclical Maintenance Provision	20,582	27,000	8,160
Grounds	34,379	48,250	46,157
Heat, Light and Water	22,075	28,500	33,496
Rates	123	114	114
Repairs and Maintenance	20,025	34,150	22,046
Use of Land and Buildings	886,981	1,195,239	1,210,933
Security	5,278	2,500	2,159
Employee Benefits - Salaries	142,921	153,038	144,918
	<u>1,173,617</u>	<u>1,526,891</u>	<u>1,528,294</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Cash and Cash Equivalents

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Bank Accounts	172,979	221,615	256,978
Short-term Bank Deposits	411,899	675,965	200,000
Cash and cash equivalents for Statement of Cash Flows	<u>584,878</u>	<u>897,580</u>	<u>456,978</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$584,878 Cash and Cash Equivalents, \$50,066, is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2021 on Crown owned school buildings.

9. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Interest Receivable	1,583	-	1,093
Banking Staffing Underuse	20,125	-	14,016
Teacher Salaries Grant Receivable	255,515	258,058	242,949
	<u>277,223</u>	<u>258,058</u>	<u>258,058</u>
Receivables from Exchange Transactions	1,583	-	1,093
Receivables from Non-Exchange Transactions	275,640	258,058	256,965
	<u>277,223</u>	<u>258,058</u>	<u>258,058</u>

10. Inventories

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Stationery	893	-	5,260
School Uniforms	1,100	5,724	464
	<u>1,993</u>	<u>5,724</u>	<u>5,724</u>

11. Investments

The School's investment activities are classified as follows:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	486,700	-	475,965
Total Investments	<u>486,700</u>	<u>-</u>	<u>475,965</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Building Improvements	214,329	-	-	-	(9,738)	204,591
Furniture and Equipment Information and Communication Technology	625,031	132,040	(1,738)	-	(112,919)	642,414
Leased Assets	86,413	16,037	-	-	(41,506)	60,944
Library Resources	58,754	31,649	-	-	(38,098)	52,305
	35,398	4,700	(1,639)	-	(4,807)	33,652
Balance at 31 December 2021	1,019,925	184,426	(3,377)	-	(207,068)	993,906

The net carrying value of equipment held under a finance lease is **\$52,305 (2020: \$58,753)**

	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value	2020 Cost or Valuation	2020 Accumulated Depreciation	2020 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	389,524	(184,933)	204,591	389,524	(175,194)	214,329
Furniture and Equipment Information and Communication Technology	1,542,215	(899,801)	642,414	1,435,244	(810,213)	625,031
Leased Assets	232,523	(171,579)	60,944	216,486	(130,072)	86,413
Library Resources	120,314	(68,009)	52,305	127,444	(68,690)	58,753
	106,428	(72,776)	33,652	106,668	(71,269)	35,399
Balance at 31 December	2,391,004	(1,397,098)	993,906	2,275,366	(1,255,438)	1,019,925

13. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Creditors	23,365	82,790	82,789
Accruals	7,810	-	6,450
Employee Entitlements - Salaries	255,515	263,516	242,949
Employee Entitlements - Leave Accrual	21,908	-	14,117
	308,598	346,306	346,305
Payables for Exchange Transactions	308,598	346,306	346,305
	308,598	346,306	346,305

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Other revenue in Advance	-	10,015	10,015
	<u>-</u>	<u>10,015</u>	<u>10,015</u>

15. Provision for Cyclical Maintenance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	143,914	143,914	135,754
Increase/ (decrease) to the Provision During the Year	22,897	27,000	8,160
Use of the Provision During the Year	(2,315)	(27,000)	-
Provision at the End of the Year	<u>164,496</u>	<u>143,914</u>	<u>143,914</u>
Cyclical Maintenance - Current	34,966	24,053	24,053
Cyclical Maintenance - Term	129,530	119,861	119,861
	<u>164,496</u>	<u>143,914</u>	<u>143,914</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	36,358	39,127	39,127
Later than One Year and no Later than Five Years	25,034	32,866	32,866
Future Finance Charges	(5,109)	(6,609)	(6,609)
	<u>56,283</u>	<u>65,384</u>	<u>65,384</u>
Represented by			
Finance lease liability - Current	32,674	34,662	34,662
Finance lease liability - Term	23,609	30,722	30,722
	<u>56,283</u>	<u>65,384</u>	<u>65,384</u>

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
ILE Upgrade	<i>completed</i>	(4,177)	15,450	(11,273)	-	-
Block 2-4 Carpet Replacement	<i>completed</i>	(8,497)	12,275	(3,948)	170	-
Solar Panels	<i>completed</i>	(2,529)	4,798	(2,399)	130	-
Sky Playground	<i>in progress</i>	130,979	-	(138,767)	-	(7,788)
Huia Shade Structure	<i>completed</i>	95,884	-	(95,884)	-	-
Administration Refurbishment	<i>in progress</i>	(2,813)	67,927	(1,260)	-	63,854
Totals		<u>208,847</u>	<u>100,450</u>	<u>(253,531)</u>	<u>300</u>	<u>56,066</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	56,066
Funds Due from the Ministry of Education	-
	56,066

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Muriwai Outdoor Lng Area Cover	<i>completed</i>	(3,394)	11,896	(8,502)		-
ILE Upgrade	<i>in progress</i>	4,143	243,646	(251,966)		(4,177)
Block 2-4 Carpet Replacement	<i>in progress</i>	-	60,107	(68,604)		(8,497)
Solar Panels	<i>in progress</i>	-	43,178	(45,708)		(2,529)
Sky Playground	<i>in progress</i>	-	190,080	(59,101)		130,979
Huia Shade Structure	<i>in progress</i>	-	99,000	(3,116)		95,884
Administration Refurbishment	<i>in progress</i>	-		(2,813)		(2,813)
Lighting Upgrade Blks 2,4,7	<i>completed</i>	-	33,500	(33,781)	281	-
Block 1 LSC Office	<i>completed</i>	-	24,750	(28,529)	3,779	-
Totals		749	706,157	(502,120)	4,060	208,847

18. Funds Held on Behalf of Community of Learning Cluster

Summerland Primary School is the lead school and holds funds on behalf of the cluster, a group of schools funded by the Ministry.

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Funds Held at Beginning of the Year	-	-	-
Funds Received from MoE	28,388	-	-
Total funds received	28,388	-	-
Funds Spent on Behalf of the Cluster	4,896	-	-
Funds remaining	23,492	-	-
Funds Held at Year End	23,492	-	-

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Blair Giles is a trustee of the Board and Principal. During the year the School contracted his wife to provide design and printing of stationery. The total value of all transactions for the year was \$2,747 (2020: \$1,086) and no amount is outstanding as at balance date (Prior Period: nil). Because this amount is less than \$25,000 (excl GST) for the year the contract does not require Ministry approval under Schedule 23 Clause 10 of the Education and Training Act 2020.

Barb Dysart is a trustee on the Board and co-Principal. Kathryn Robinson, daughter of Barb, is employed with the School as a full-time teacher. Kathryn was paid according to the teachers award.

Ihapera Adams is a trustee to the Board. Ihapera Adams is employed as a Learning Assistant Part-time. Ihapera was paid according to the teacher aid award.

Nikita Levi-Adams, daughter of Ihapera Adams, already employed by the school is a Part-time Cleaner and Learning Assistant. Nikita was paid according to the Teacher Aid award and Cleaners Award.

Jessie Adams, niece of Ihapera Adams, already employed by the school is a Part-time Learning Assistant. Jessie was paid according to the Teacher Aid award.

During the year the School employed Mellissa Adams, niece of Ihapera Adams. Mellissa is a Part-time Learning Assistant. Mellisa was paid according to the Teacher Aid award.

Charlie Tevaga is a Chairperson of the Board. Kelli Tevaga, wife of Charlie has been employed at the School since Spetember 2019, as a full-time Business Manager. Charlie was not involved in the Kelli's appointment process.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	4,155	3,420
 <i>Leadership Team</i>		
Remuneration	447,073	568,311
Full-time equivalent members	3	5
 Total key management personnel remuneration	451,228	571,731

There are 8 members of the Board excluding the Principal. The Board had held 7 full meetings of the Board in the year. The Board also has Finance (5 members) and Property (4 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	140-150
Benefits and Other Emoluments	-	1-2
Termination Benefits	-	-

Principal 2

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170-180	160-170
Benefits and Other Emoluments	3-4	3-4
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100-110	5.00	3.00
110-120	1.00	0.00
	<u>6.00</u>	<u>3.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$0	-
Number of People	0	-

22. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(b) \$179,858 contract for Sky Playground to be completed in 2022, which will be fully funded by the Ministry of Education.

\$190,080 has been received of which \$171,465 has been spent on the project to date; and

(b) \$77,493 contract for Conduct Projects Ltd to be completed in 2022, which will be fully funded by the Ministry of Education.

\$67,927 has been received of which \$1,260 has been spent on the project to date.

(Capital commitments at 31 December 2020: \$545,530)

(b) Operating Commitments

As at 31 December 2021 the Board has not entered into any contracts.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Cash and Cash Equivalents	584,878	897,580	456,978
Receivables	277,223	258,058	258,058
Investments - Term Deposits	486,700	-	475,965
Total Financial assets measured at amortised cost	<u>1,348,801</u>	<u>1,155,638</u>	<u>1,191,001</u>

Financial liabilities measured at amortised cost

Payables	308,598	346,306	346,305
Finance Leases	56,283	65,384	65,384
Total Financial Liabilities Measured at Amortised Cost	<u>364,881</u>	<u>411,690</u>	<u>411,689</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Independent Auditor's Report

To the readers of Summerland Primary School's Financial statements For the year ended 31 December 2021

RSM Hayes Audit

PO Box 9588
Newmarket, Auckland 1149
Level 1, 1 Broadway
Newmarket, Auckland 1023
T +64 (9) 367 1656
www.rsmnz.co.nz

The Auditor-General is the auditor of Summerland Primary School (the School). The Auditor-General has appointed me, Brendon Foy, using the staff and resources of RSM Hayes Audit, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2021; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

Our audit was completed on 31 May 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information includes the statement of responsibility, analysis of variance, and kiwisport report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in Summerland Primary School.



Brendon Foy
RSM Hayes Audit
On behalf of the Auditor-General
Auckland, New Zealand

Analysis of variance 2021

School name: Summerland School	School number: 6937
--------------------------------	---------------------

Focus: Writing	<p>Strategic Aim: All students are able to access The New Zealand Curriculum as evidenced by progress and achievement in relation to the New Zealand Curriculum levels. Through authentic learning contexts, accelerated progress will occur for students performing below expectations. Year 5& Year 6 students will be enrolled in the writing intervention Writers Tool Box.</p> <p>Annual Aim: Full staff development programme will be put in place, with the support of the Community of Learning team, focussing on the development of effective teaching skills. Withdrawal groups will operate for identified students in Writing if necessary to lift their achievement levels Targeted students will have specific goals which will be monitored on a regular basis and will have the goal of showing accelerated progress over the year.</p> <p>Target: There is a concern that boys ,particularly in three Year Groups: after 3 Years, Year 4 and Year 5 are under achieving. This group of students in these three Year Groups must be a priority for the school in 2021. This will also assist in lifting the proportion of ‘all students’ in the ‘At/Above’ bands for these year cohorts.</p> <p>Baseline data: writers Boys writing data showed that three Year Groups: after 3 Years: 48% (19/40), Year 4: 59% (27/46) and Year 5: 34.6% (19/55) are under achieving. This group of 65 students in these three Year Groups show 23% (15/65) as being Well Below and 64% (42 /65) as Below in achieving in relation to expected achievement. Raising the achievement level for these cohorts (as Year 4, 5 and 6 boys) must be a priority for the school in 2022. This will also assist in lifting the proportion of ‘all students’ in the ‘At/Above’ bands for these year cohorts. More students overall are in the ‘Below/Well Below’ achievement bands (17%) than are in the ‘Above’ band (16%). Moving a greater proportion of students from the ‘At’ to the ‘Above’ achievement bands must be yet another priority for the school in 2022.</p>
-----------------------	--

Actions(what did we do?)	Outcomes (what happened?)	Reasons for the variance (why did it happen?)	Evaluation (where to next?)
With an aim of moving as many students as possible from the ‘under-achieving’ to the ‘achieving’ bands, there is a need	Data Analysis Writing: : In 20201the percentage of students who were in the ‘Below/Well Below’ achievement bands	Improvements regressions occurred as a result of: <ul style="list-style-type: none"> • The setting of specific targets by each team of 	Continue to embed a structured literacy approach. Work with Liz Kane (literacy expert) in 2022. Use the expertise of the in school

<p>for teachers: a) To identify every year 1-6 student at the beginning of 2022 who is in 'below' + 'well below' bands for writing (from 2021 data) and: a. Set an achievement target for each student (what curriculum level/sub-level does the student need to reach by the end of 2022). b. Set some learning goals for each student (what specific learning does the student need to do to reach their achievement target?). c. Decide on the teaching approaches/actions that the teacher needs to undertake in order to help the students reach their targets/goals. d) To ensure that the actual writing programme/skills taught are appropriate to addressing the needs of under-achieving students. e) For writing, this might mean teachers inquiring: are my students getting sufficient opportunities to actually write? Analyse the progress of these students regularly at the team level.</p>	<p>(17.6%) equalled those who were in the 'Above' band (17.6%). In 2019 the result was very similar. Moving a greater proportion of students from the 'Below' to 'At' and 'Above' achievement bands must be yet another priority for the school in 2021. At the end of Y1, 34% of boys were in the 'below' band.</p> <p>Commentary: While the trialing of software, 'write that essay', saw greater engagement in writing, particularly with boys the access to this programme depended on teacher proficiency and student access. We will investigate the cost of this programme for 2022 to include all Y5-Y6 students.</p> <p>Our literacy team worked with the 'write that essay' facilitator and worked with the Across School Leader for literacy to share results and moderate writing samples.</p> <p>A structured literacy approach for our Y1-3 students is helping</p>	<p>teachers which enabled specific intervention to occur. Teachers involved in the trial/inquiry set high expectations from the start, have writing goals set and in books from Term 1. Teachers being part of PLD, targeting those students who were below.</p> <ul style="list-style-type: none"> Starting to embed a structured literacy approach across all year levels. Working with a literacy expert in the science of reading. The disruption to schooling through Covid has had an impact on student achievement 	<p>literacy leaders to strengthen writing teaching across the school.</p> <p>Purchase the resource "The writing revolution" and use the approach in the teaching of writing.</p> <ul style="list-style-type: none"> Enroll every Y5/6 student in the Writers Tool Box programme to analyse writing data in this year group Give Y5/Y6 teachers an opportunity to explore the programme and learn as a team Monitor progress of students each term
--	--	---	--

	<p>move students who were 'below' to 'At'. This approach will now become school wide to address the inequities with writing in Y's1 and Y's2.</p>		
<p>Planning for next year: Continue to identify every year 1-6 student at the beginning of 2022 who are in 'below' + 'well below' bands for writing (from 2021 data) and: Set an achievement target for each student (what curriculum level/sub-level does the student need to reach by the end of 2021?). Set some learning goals for each student (what specific learning does the student need to do to reach their achievement target?). To be very clear about what expectation for each cohort actually looks like for writing and to share these expectations with students as appropriate. To provide opportunities for staff to attend to consider different styles of teaching ways of organising classroom programmes. This will be following a structured literacy approach. Provide PLD opportunities for staff in literacy with outside experts and within school experts.</p>			

School

Summerland Primary School

KIWISPORT NOTE

KiwiSport is a Government funding initiative to support students' participation in organised sport. In 2021, the school received total Kiwisport funding of \$9641.90 (excl GST). The funding was spent on weekly sports modules for all children in years 0-3, organised by Playball. This targeted fundamental movement skills, developing coordination but more importantly getting kids playing and enjoying sport. The number of students participating in organised sport was hugely impacted in the second half of the year due to Auckland's COVID-19 lockdown. We did however have an increase in children registering for organised sports from 2020, particularly from within the junior school. We are continuing to work with whanau and our community to encourage participation in organised sports for 2022.

Bayoat
8/3/2022